

# Unified School District No. 407 2025-2026 School Year

## BOARD OF EDUCATION

Regular school board meetings are held in the board room of the District Administration Office, 400 N. Elm Street, Russell, Kansas at 5:30 p.m. Election of Board of Education officers and additional meeting dates will be set at the January 2026 meeting.

Brett Mai -	Position I	Crystal Waymaster -	Position V
Deanna Myers -	Position II	Raeleen Reinhardt	Position VI
Ron Wedel -	Position III	Kathy Wallert -	Position VII
Joyce Ellis -	Position IV		

## MEETING DATES

Aug. 11, 2025	Sept. 8, 2025
Oct. 13, 2025	Nov. 10, 2025
Dec. 8, 2025	Jan. 12, 2026

## DISTRICT SCHOOLS AND ADMINISTRATORS

<http://www.usd407.org>

Simpson Elementary (PreK-1)	Katie Revell, Principal	(785) 483-6180
	Ashley Kauten, Asst. Principal.	(785) 483-6180
Bickerdyke Elementary (2-6)	Katie Revell, Principal	(785) 483-6066
	Ashley Kauten, Asst. Principal.	(785) 483-6066
Russell Jr-Sr High (7-12)	Andrew Dempewolf, Principal.	(785) 483-5631
	Rachael Haberman, Asst. Princ.	(785) 483-5631
	Jay Sanders, Activities Director	(785) 483-5631

USD 407 District Office	400 N. Elm Russell, KS	67665
Superintendent	Jordan Perez	(785) 483-2173
Technology Director	Cody Campbell	(785) 483-2173
Financial Director/Treasurer	Katrina Woelk	(785) 483-2173
Payroll Mgr/Food Service	Angie McKenna	(785) 483-2173
Board Clerk	Jane Cline	(785) 483-2173

## SCHOOL ATTENDANCE

School principals are required to notify authorities of excessive student absences. It is difficult to teach students not in school. Students may make up their work after being absent. It shall be the responsibility of the student to contact the teacher for make-up assignments. Parents are expected to notify the school when the parent finds it necessary to keep their child out of school. The school will contact the parent if they are not notified.

## TRANSPORTATION

Bus transportation is provided for students enrolled in USD 407 schools that live 2.5 miles or more from the nearest attendance center. In some instances, payment is provided by approved request in place of bus transportation. Transportation will not be provided to out-of-district students at their permanent addresses. The Transportation Director will work with out-of-district families for pick up at an alternative site. For additional information, contact the District Administration Office at (785) 483-2173.

## SCHOOL CANCELLATIONS

If it is necessary to close school, begin late or dismiss early, notifications will be made to all media outlets. Parents will be notified by electronic means. Notification will be as soon as the decision has been made along with specific explanations. School closing decisions will be made through the District Administration Office.

## BULLYING PREVENTION HOTLINE

The Kansas State Department of Education, in partnership with Kansas Children’s Service League, established the Bullying Prevention Hotline. This free, anonymous service is available to provide counsel and resources to those who have questions or concerns about bullying situations. The 24-hour hotline can be reached at (1-800-332-6378 or 1-800-CHILDREN). You can also contact the hotline via text or e-mail at 1800children@kscl.org.

## SCHOOL SAFETY HOTLINE

A statewide hotline to the Kansas Highway Patrol is available 24 hours a day, 365 days a year to report impending school violence. Information received on this hotline will immediately be shared with local law enforcement and school officials. The Kansas School Safety Hotline Number is: (877) 626-8203.

## SCHOOL INSURANCE

The schools do not carry general health and accident insurance coverage on students. A secondary insurance is carried through the Kansas High School Activities Association only for students involved in interschool activities. This policy pays only after the family's own insurance carrier applies. This plan does offer a reasonable group accident coverage through the school. There are several different options, and all students have this insurance available if parents desire to purchase it. Contact your school office for more information.

## NOTICE OF NONDISCRIMINATION

USD 407 believes in the principle and practice of equal opportunity under the law. Neither the Board of Education nor any employee of this school district shall illegally discriminate on the basis of race, creed, religion, color, national origin, ancestry, age, sex, disability or any other statutorily prohibited basis. All policies and regulations of the Board of Education shall be enforced in compliance with this policy.

As a means of assuring equal employment opportunity in the School District, the Superintendent of Schools is directed to implement the Affirmative Action Plan by all reasonable means and to report to the Board.

The Board fully supports the provisions and requirements of Title IX of the Education Amendments of 1972, 29 U.S.C.S. 1681 et. seq., prohibiting discrimination based on sex in education programs and activities. The Board further supports the provisions of Section 504 of the Rehabilitation Act of 1973, 20 U.S.C.S. 706 (P.L. 93-112), concerning treatment of handicapped persons; and U.S.C.S. 1401 et. seq. (P.L. 94-142), concerning education of handicapped children. The Superintendent of Schools is directed to proceed with implementing the requirements of those federal statutes.

Any person, having inquiries concerning USD 407's compliance with the above is directed to contact the Superintendent of Schools, who has been designated as Compliance Coordinator. The Superintendent's office is located at 400 N. Elm, Russell, Kansas 67665; telephone number (785) 483-2173.

## ENROLLMENTS

The 2025-2026 school enrollment opens online July 14, 2025. Parents of returning students will receive instructions by mail and email for completing online enrollment. Parents are asked to complete all forms by August 8, 2025. Parents who need help with the online enrollment process are asked to attend one of the online enrollment sessions scheduled for:

**July 30 from 3:00 – 7:00 pm**  
**USD 407 District Office, located at 400 N. Elm Street, Russell**

Students **NEW** (no previous attendance) to the district should visit the district website to begin the enrollment process at [www.usd407.org](http://www.usd407.org). Returning students should log into PowerSchool to enroll.

## IMMUNIZATION OF STUDENTS

Kansas law requires a Kansas certificate of immunization for students entering preschool and kindergarten, students entering Kansas schools for the first time, or any student presently enrolled who has not complied. Pupils who have not completed the required inoculations may enroll or remain enrolled while completing the required inoculations if a physician or local health department certifies that the pupil has received the most recent appropriate inoculations in all required series. Failure to timely complete all required series shall be deemed non-compliant. Students who fail to provide the documentation required by law may be excluded from school by the superintendent until statutory requirements are satisfied. Notice of exclusion shall be given to the parents/guardians as prescribed by law.

## NOTIFICATION OF ASBESTOS RE-INSPECTION

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in the Fall of 1988 we performed inspections of each of our school buildings for asbestos-containing building materials. The inspection findings and asbestos management plans have been on file in each school's administrative office since that time and are available for your inspection.

A Licensed Professional Engineer and Certified Industrial Hygienist conducts re-inspections every three years, and our maintenance staff monitors asbestos every six months for changes in condition. The results of the three year re-inspections are on file in the management plan in each school's administrative office and in the District Office at 400 N. Elm, Russell, Kansas. Everyone is welcome to view these results anytime during normal school hours (M-F 7:45 a.m. - 3:45 p.m.). The Asbestos Program Manager, Mr. Jordan Perez, is available to answer any questions you may have concerning asbestos in our buildings at (785) 483-2173.

## SCHOOL LUNCH PROGRAM

USD 407, 400 N. Elm, Russell, Kansas announces its participation in the NATIONAL SCHOOL LUNCH PROGRAM AND SCHOOL BREAKFAST PROGRAM, administered by the State Board of Education. Applications for free and/or reduced meals are available in the District Administration Office located at 400 N. Elm, Russell, KS 67665 and available online at <http://www.usd407.org/>. This institution is an equal opportunity provider.

## RACIAL HARASSMENT

Racial harassment is unlawful discrimination on the basis of race, color or national origin. All forms of racial harassment are prohibited at school, on school property, and at all school-sponsored activities, program or events. Racial harassment against individuals associated with the school is prohibited whether or not the harassment occurs on school grounds.

No student, employee or third party is to racially harass any student, employee or other individual associated with the school. No district employee or student should discourage an employee or student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provision of this policy. Any violation of this policy by an individual shall result in disciplinary action, up to and including termination or suspension.

Racial Harassment can be physical, verbal, written or graphic. An individual that has been harassed or has witnessed it should report it to the principal. No employee or student should discourage a fellow employee or student from reporting such claims. Retaliation against an employee or student reporting such claims will not be tolerated.

Refer to Board of Education policies GAACA, GAF, JGECA, and KN for complete details.

## SEXUAL DISCRIMINATION

Sexual discrimination will not be tolerated in the school district. Sexual discrimination of employees or students of the district in any district education program or activity is strictly prohibited.

Sexual discrimination shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
- Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile or offensive environment.

No district employee or student shall sexually discriminate, be sexually discriminated against, or fail to investigate or refer a complaint of sexual discrimination for investigation. Complaints of sexual discrimination by employees or students will be promptly investigated and resolved. Initiation of a complaint of sexual discrimination will not adversely affect the job security or status of an individual. Violation of district policy shall result in disciplinary action, up to and including termination or suspension.

Individuals who believe they have been subjected to sexual discrimination should discuss the problem with their building administrator. If the building administrator is the alleged discriminator, or if the individual is uncomfortable discussing the issue with the building administrator, the individual should discuss the problem with the superintendent.

Individuals who do not believe the matter is appropriately resolved may file a written complaint under the district's discrimination complaint procedure. Confidentiality shall be maintained throughout the complaint procedure.

Refer to Board of Education policies GAAC, GAAD, GAF, JDDC, JGEC, and KN for complete details.

# Legal Notice



(First published in the *Russell County News* Thursday, June 26, 2025)

IN THE DISTRICT COURT OF RUSSELL COUNTY, KANSAS

IN THE MATTER OF THE ESTATE

OF

WAYNE R. KRUG, Deceased  
(Petition Pursuant to K.S.A. Chapter 59)

CASE NO. RS-25-PR-35

### NOTICE OF HEARING

THE STATE OF KANSAS TO ALL PERSONS CONCERNED:

You are hereby notified that on June 19, 2025, a Petition was filed in this Court by Darci Baker, the sole heir at law of Wayne R. Krug, deceased, requesting Informal Administration and to admit his will dated March 18, 2009 to probate.

You are required to file your written defenses thereto on or before the 21st of July, 2025, at 8:30 o'clock A.M., in

the District Court of Russell County, Russell, Kansas, at which time and place said cause will be heard. Should you fail therein, judgment and decree will be entered in due course upon said Petition.

Darci Baker, Petitioner

Kenneth L. Cole - 11003  
WOELK & COLE  
P.O. Box 431  
Russell, KS 67665  
(785) 483-3711  
Attorneys for Petitioner

June 26, July 3, 10

# Legal Notice



(First published in the *Russell County News* Thursday, June 26, 2025)

IN THE DISTRICT COURT OF RUSSELL COUNTY, KANSAS

In the Matter of the Estate of

HILDA L. JACOBS, Deceased.

Case No. RS-2025-PR-000037

### NOTICE TO CREDITORS

THE STATE OF KANSAS TO ALL PERSONS CONCERNED:

THE STATE OF KANSAS TO ALL PERSONS CONCERNED:

You are hereby notified that on June 20, 2025, a Petition for Probate of Will and Issuance of Letters Testamentary was filed in this Court by Kimberly Pratt, one of the heirs, devisees and legatees, and executor named in the "Last Will and Testament of Hilda L. Jacobs," deceased. All creditors of the decedent are notified to exhibit their demands against the Estate within the latter of four months

from the date of the first publication of notice under K.S.A. 59-2236 and amendments thereto, or if the identity of the creditor is known or reasonably ascertainable, 30 days after actual notice was given as provided by law, and if their demands are not thus exhibited, they shall be forever barred.

KIMBERLY PRATT  
EXECUTOR

Submitted by:  
Kari S. Schmidt, #11524  
Attorney for Petitioner

June 26, July 3, 10

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